

THE MAR THOMA CHURCH EDUCATIONAL SOCIETY

St. Thomas Nagar, Mukkolakkal

Thiruvananthapuram – 43

NOTICE

Notice is hereby given that the 52nd Annual General Body meeting of the Mar Thoma Church Educational Society will be held at 'Dr Juhanon Mar Thoma Auditorium' St. Thomas Nagar, Mukkolakkal, Thiruvananthapuram-43 at **10.00 AM on Sunday, the 23rd of September 2018** to transact the following business:

1. To consider and adopt the Annual Report and Audited Accounts of the Society for the year ended 31st March, 2018.
2. To consider and approve the Budget for the year 2018 - 2019.
3. To appoint Auditors for the year 2018 – 2019 and fix their remuneration.
4. Elections to the Executive Committee
5. To consider other matters, if any, allowed by President.

By Order of the Executive Committee,

Thiruvananthapuram,
11/08/2018

Dr Rajan Varghese
Secretary

Programme for Annual General Body Meeting on 23rd September 2018

7.30 am	Worship and Holy Communion
9.15 am	Breakfast
10.00 am	General Body Meeting

Programme of the General Body Meeting

10.00 Hrs Prayer

Reporting of Quorum
Appointment of Recording Secretaries
Moving of Condolence Resolution Secretary

10.05 Introductory Remarks President

10.15 Reading of Notice Secretary

10.25 General Election Announcement by Returning Officer.

Returning Officer enquires if any candidate wishes to withdraw from the Election.

10.30 am to 3.00 pm Voting

10.30 Election of a Parish to represent the Corporate Member

10.40 Presentation of Annual Report 2017 – 18 Secretary

10.50 Discussion on Annual Report and Reply Secretary

11.30 Approval of Annual Report

11.35 Presentation and approval of excess over Budget for the year 2017 – 18 Treasurer

11.45 Presentation of salient features of the Internal Audit report for the year 2017 – 18 Treasurer

11.50 Presentation of audited accounts of the Society for the year 2017 - 18 Treasurer

12.00 Discussion on audited accounts and reply Treasurer

12.30 Approval of the audited accounts of the Society

12.30 Lunch

1.45 Presentation of the budget for the Society for the year 2018-19 Treasurer

1.50 Discussion on the budget and reply Treasurer

2.15 Approval of the Budget for the year 2018-19

2.20 Resolution to appoint auditors for the year 2018-19 and to fix remuneration Secretary

2.25 Authorization to incur expenditure for first six months of the year 2018 – 19 Treasurer

2.30 Presentation of Resolution, if any

3.00 Voting Closes

Counting of Votes / declaration of Results of Elections at a time to be announced – by Returning Officer

3.15 Other matters if any with the approval of President Thirumeni

Vote of thanks Secretary

Prayer and Benediction.