

**NOTICE**

Sub : Schedule for LKG admissions for the year 2025 – 2026 – **ONLINE** issue of forms - reg

1. LKG Application forms will be available online in the website [www.stthomastvm.edu.in](http://www.stthomastvm.edu.in)
2. The Schedule for Pre Primary – 1 (LKG) admissions in **Mukkolakkal / Kumarapuram / MC Nagar** Campuses for the session 2025 – 26 will be as follows.

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| Availability of Application Forms Online                | - From <b>18<sup>th</sup> September 2024</b>            |
| Last date for acceptance of completed Application forms | - <b>3<sup>rd</sup> October 2024</b>                    |
| List of selected students finalised                     | - on or before <b>7<sup>th</sup> October 2024</b>       |
| Verification of students documents                      | - <b>8<sup>th</sup> to 10<sup>th</sup> October 2024</b> |
| Payment of fees   | - <b>8<sup>th</sup> to 10<sup>th</sup> October 2024</b> |
| Second list preparation                                 | - before <b>15<sup>th</sup> October 2024</b>            |

Children whose date of birth falls between  
**1<sup>st</sup> December 2020 to 30<sup>th</sup> November 2021**  
are eligible to seek admission for LKG starting in June 2025

3. The following procedure will be followed to process the applications for admission to LKG classes commencing in June 2025:
  - (i) Visit the website [www.stthomastvm.edu.in](http://www.stthomastvm.edu.in) and select LKG Application Form – 2025.
  - (ii) Please read the instructions given along with the application form.
  - (iii) The Application Form is to be completed and submitted online.
  - (iv) A list of provisionally selected applicants will be put before **7<sup>th</sup> October 2024** on the Notice Board of the Schools / Society Office **or website**. Parents are requested to check the list and if their wards name is on the list, they are required to bring a printout of the application, duly signed by both parents, with all necessary documents attached for verification on the dates assigned.
  - (v) If the Government of India / Govt of Kerala insist on completion of 6 years for admission to Std 1, students of LKG / UKG who do not meet with the age criteria, will be admitted in Class 1 only on completion of the prescribed age.
  - (vi) For admission related queries, contact **0471 2511122** (between 9 am – 4 pm on weekdays) or send an SMS or whatsapp message to **8590949616**.
  - (vii) For seeking help in filling the online application form, contact **0471 2511136** (Between 9.30am - 4.30 pm) on weekdays
  - (viii) In case admissions are cancelled before **31<sup>st</sup> May 2025**, fees paid will be refunded except application fee and admission fee. No refund will be made for cancellation after **1<sup>st</sup> June 2025**.

  
Mathew George  
Secretary