

1st September 2025

NOTICE

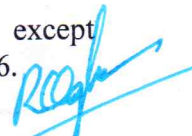
Sub : Schedule for LKG admissions for the year 2026 – 2027 – **ONLINE** issue of forms - reg

1. LKG Application forms will be available online in the website www.stthomastvm.edu.in
2. The Schedule for Pre Primary – 1 (LKG) admissions in **Mukkolakkal / Kumarapuram / MC Nagar** Campuses for the session 2026 – 27 will be as follows.

Availability of Application Forms Online	- From 15th September 2025
Last date for acceptance of completed Application forms	- 3 rd October 2025
List of selected students finalised	- on or before 6 th October 2025
Verification of students documents	- 7 th to 10 th October 2025
Payment of fees	- 7 th to 10 th October 2025
Second list preparation	- before 15 th October 2025

Children whose date of birth falls between
1st June 2021 to 31st May 2022
are eligible to seek admission for LKG starting in June 2026

3. Parents of children whose date of birth fall after 31st May 2022 till 31st December 2022, may request for special permission to apply for admission. However, if the Government of India / Govt of Kerala insist on completion of 6 years for admission to Std 1, students who do not meet with the age criteria, will be admitted in Class 1 only on completion of the prescribed age.
4. For any queries on age related matters kindly drop an email in the address mtcestdvmkg@gmail.com
5. The following procedure will be followed to process the applications for admission to LKG classes commencing in June 2026:
 - (i) Visit the website www.stthomastvm.edu.in and select LKG Application Form – 2026.
 - (ii) Please read the instructions given along with the application form.
 - (iii) The Application Form is to be completed and submitted online.
 - (iv) Parents are requested to check their WhatsApp or email to see if their wards are considered for admission and they are required, to bring a printout of the application, duly signed by both parents, with all necessary documents attached for verification on the dates assigned.
 - (v) For admission related queries, contact **0471 2511122** (between 9 am – 4 pm on weekdays) or send an SMS or WhatsApp message to **8590949616**.
 - (vi) For seeking help in filling the online application form, pl contact **0471 2511203** (Between 9.30am - 4.30 pm) on weekdays
 - (vii) In case admissions are cancelled before 30th May 2026, fees paid will be refunded except application fee and admission fee. No refund will be made for cancellation after 1st June 2026.


Dr Rajan Varghese
Secretary

LKG APPLICATION - INSTRUCTIONS FOR NEW REGISTRATION AND LOGIN

1. Please read the **General Instructions** before proceeding.
2. Select **New Registration**.
3. Choose the specific school, syllabus and location from the drop-down box.
4. Create your username and password – which should have a minimum of five characters each.
5. The mobile number entered will be used for future communication.
6. Once the form is submitted, you will receive the credentials as an sms.

The screenshot shows the 'New Registration' form for St. Thomas Residential School - (ICSE). The form is titled 'REGISTRATION - PLEASE ENTER THE DETAILS'. It includes fields for School Name (St. Thomas Residential School - (ICSE)), Academic Year (2026-2027), Select Class (LKG), Student Name, Mobile Number, Username, and Password. There are 'Submit' and 'Already Registered' buttons at the bottom. A red note states: '*For each application you have to create separate username.' The footer mentions '©All Rights Reserved. Designed & Powered by BST Software Private Limited'.

7. Close the existing new registration window and open a new window by going to the main website www.stthomas.edu.in.
8. Go to Admissions, and click on the link provided for LKG application form 2026-27.
9. Login with the credentials you received via sms. Make sure to select the correct school before entering the credentials and then click on submit.

The screenshot shows the 'Login Form - Admission' for St. Thomas Residential School - (ICSE). The form includes fields for School Name (St. Thomas Residential School - (ICSE)), Academic Year, User Name, and Password. There are 'Submit' and 'New Registration' buttons at the bottom. A red note states: '*For each application you have to create separate username.' The footer mentions '©All Rights Reserved. Designed & Powered by BST Software Private Limited'.