

**THE MAR THOMA CHURCH EDUCATIONAL SOCIETY
ST. THOMAS NAGAR, MUKKOLAKKAL
THIRUVANANTHAPURAM – 43**

NOTICE

Play School Admission for the year 2026 –27 – Online Issue of Forms

Children whose birth date falls between
1st June 2022 to 31st May 2023
are eligible to seek admission for Play School in June 2026.

*Students whose birth date falls between
1st June 2023 to 31st December 2023 may also apply.
(*Admission to LKG will be subject to Government norms.)

Last date for submission of completed application form : 31st May, 2026.

Play School facilities are available at :

ST THOMAS PLAY SCHOOL
ST. THOMAS NAGAR,
MUKKOLAKKAL

ST THOMAS PRE SCHOOL
POTHUJANAM LANE,
KUMARAPURAM

**ST THOMAS PUBLIC
SCHOOL**
MAR CHRYSOSTOM NAGAR
KAZHAKUTTOM



Dr. Rajan Varghese
Secretary

PLAYSCHOOL APPLICATION - INSTRUCTIONS FOR NEW REGISTRATION AND LOGIN

1. Please read the **General Instructions** before proceeding.
2. Select **New Registration**.
3. Choose the specific school and location from the drop-down box.
4. Create your username and password – which should have a minimum of five characters each.
5. The mobile number entered will be used for future communication.
6. Once the form is submitted, you will receive the credentials as an sms.

The screenshot shows the registration form for St. Thomas Public School - Kazhakuttom. The page has a red header with the school logo and name. Below the header is a navigation bar with links for Home, General Instructions, New Registration, and Login. A red banner below the navigation bar states: "For each application you have to create separate username." The main form is titled "REGISTRATION - PLEASE ENTER THE DETAILS" and contains the following fields:

- School Name ***: A dropdown menu with "St. Thomas Public School - Kazhakuttom" selected.
- Academic Year ***: A dropdown menu with "2026-2027" selected.
- Select Class ***: A dropdown menu with "Play School" selected.
- Student Name ***: A text input field with the placeholder "Enter Student Name".
- Mobile Number ***: A text input field with the placeholder "Enter Mobile Number".
- Username ***: A text input field with the placeholder "Create Username".
- Password ***: A text input field with the placeholder "Enter Password".

At the bottom of the form are two buttons: a blue "Submit" button and a green "Already Registered" button. The footer of the page reads: "©All Rights Reserved. Designed & Powered by BST Software Private Limited".

7. Close the existing new registration window and open a new window by going to the main website www.stthomas.edu.in.
8. Go to Admissions, and click on the link provided for Play School application form 2026-27.
9. Login with the credentials you received via sms. Make sure to select the correct school before entering the credentials and then click on submit.

The screenshot shows the login form for St. Thomas Public School - Kazhakuttom. The page has a red header with the school logo and name. Below the header is a navigation bar with links for Home, General Instructions, New Registration, and Login. A red banner below the navigation bar states: "For each application you have to create separate username." The main form is titled "LOGIN FORM - ADMISSION" and contains the following fields:

- School Name ***: A dropdown menu with "St. Thomas Public School - Kazhakuttom" selected.
- Academic Year ***: A dropdown menu with "2026-2027" selected.
- User Name ***: A text input field with the placeholder "User Name".
- Password ***: A text input field with the placeholder "Password".

At the bottom of the form are two buttons: a blue "Submit" button and a green "New Registration" button. The footer of the page reads: "©All Rights Reserved. Designed & Powered by BST Software Private Limited".

INSTRUCTIONS TO FILL THE PLAYSCHOOL APPLICATION FORM

1. Under Basic Details, the **name of the Pupil** and under Parent Details, the **name of the Father** and **name of Mother** should be filled as per the Birth certificate.
2. Children whose **date of birth** falls between 1st June 2022 to 31st May 2023 are eligible for Playschool admission for the academic year 2026-27.
3. Parents of children whose date of birth falls **between 1st June 2023 till 31st December 2023** may submit the online application.
4. All the mandatory fields marked with **asterisk *** are to be duly filled at the end of which please click on **Save and Next** to proceed to the next screen.
5. Only after filling **Basic Details** on the first screen, will you be able to proceed to filling **Parent Details** on the second screen. Subsequently after submission of Parents Details please proceed to **Other Details** on the third screen.
6. Please copy and save the application form number which is in the top right side, which is the reference for future processes.
7. One may edit the application before selecting the option given below:
“I agree to Proceed” and then click on **“Save and Confirm”**
8. If required, for editing the application, Select the **“Back”** option available at the bottom of the screen, to go back and edit the details you have entered.
9. Once you are sure of all data entered, please select **“I agree to Proceed”** and then **“Save and Confirm”**
10. This completes the submission of the application form. Once you have successfully submitted the application, only then **“Download Application”** Option will appear at the bottom of the screen.
11. For any assistance in filling the application form, please contact **0471 2511203** between 9:30am to 4:30pm on weekdays.
12. For specific IT related queries, please call 9567299650/ 8129205025 between 9:30am to 4:30pm on weekdays.